



BEX Oversight Committee

October 14, 2016, 8:30 -10:30 am
 Conference Room 2750, John Stanford Center
 2445 3rd Avenue South, Seattle, WA 98134

Minutes:

1. Call to order: Chair John Palewicz called the meeting to order at 8:37 am.

Committee Attendees:	Present	Absent	Staff	Present	Absent
Fong, Freeman		X	Bath, Chris	X	
Goldblatt, Steve	X		Becker, Eric	X	
Williams, Daniel		X	Best, Richard		X
Griffin, Duncan	X		Coan, Melissa	X	
Palewicz, John	X		Herndon, Flip	X	
Prentke, Richard		X	Kennedy, Mike		X
Schwartz, Ed		X	Kokx, Sherri		X
Stephenson, Robert	X		McBee, Mike	X	
Tatge, Steve	X		Moore, Steve	X	
			Morello, Lucy	X	
Board Attendees:			Skutack, Mike		X
Rick Burke		X	Wolf, Joe		X
Jill Geary		X			

2. Approval of Minutes (John Palewicz)
 - The September 09, 2016 minutes were unanimously approved (voting took place later in the meeting after the quorum was met).
3. Budget Update (Melissa Coan)
 - The *BEX IV Program Cost Summary – September 2016*, the *BEX IV “Other” Facility Projects as of August 31, 2016*, and the *Budget Pressures* document were reviewed.
 - Chairman John Palewicz stated his preference that an additional column indicating the best guess of forecasting costs be included in the budget spreadsheet. He remarked that the committee realized there in as ebb and flow to project budgets; that it is an estimate and may change. Melissa Coan commented that it has been a practice to not include this information lest funds be used for other projects before the project is closed out. Dr. Herndon remarked that even if a project is coming in under budget it is the intent that it not be used until the project is complete. He also mentioned he is a still a little concerned about our projects getting ready for bid because of the volatile market right now. On the

fiscal side, the district is trying to be conservative and we don't want to reallocate money too soon.

- Brought up for consideration by Senior Project Manager, Eric Becker, is the concern that there is an appropriate time within the budget to publish favorable forecasts; if it is done too early there is the fear that someone will latch on and take the funds.
 - Steve Tatge observed that when the risk goes down, based on the forecast, the funds can be released.
 - Dr. Herndon mentioned that there is a host of levels when the board needs to be informed and it can create a lot of extra steps that need to be reversed later if there is too much movement of the funds. Mr. Palewicz responded that their request was for forecasting not actually taking the steps; there are peaks and valleys all along the road.
 - Duncan Griffin proposed that when the funds are looked at, the possibility of diverting the funds to achieve a net zero school should be considered.
 - Discussed briefly were the plans to change the BEX Oversight committee charter wording to reflect the need to oversee projects not based on funding source, but the size of the project.
4. Project Status Reports/Board Item Reviews (Richard Best)
- The Cascadia Elementary School & Robert Eagle Staff Middle School, Meany Middle School and Olympic Hills Elementary School projects were reviewed via PowerPoint.
 - Further clarifications were requested regarding the *BEX IV Monthly Status Report*. A key explaining what each of the colors indicated would be appreciated. The colors and the note comments do not appear to coincide. Chairman Palewicz remarked that he and Mr. Best had discussed it as a tool to use for discussion.
 - Eric Becker updated the committee as to the anticipation that the Loyal Heights project will likely go over their MACC. It will likely go beyond the anticipated escalation, based on what is occurring now in the market. Bids for Loyal Heights will come in mid-November. The first two packages were a hair below project estimates.
5. Lincoln High School Design Presentation Update (Lucy Morello/Steve Moore/Bassetti Architects)
- The design presentation was provided to the committee.
6. Confirm Next Meetings Agenda
- Lessons learned will be on the November 17 BEX Oversight meeting agenda.
7. Adjournment
- The meeting adjourned at 10:35am.