

## **BEX/BTA Capital Programs Oversight Committee**

June 8, 2018; 8:30 – 10:30 a.m.

Loyal Heights Elementary School, Commons

7735 25<sup>th</sup> Avenue NW, Seattle WA



### **Minutes of June 8, 2018**

#### **Call to order (John Palewicz)**

1. Chair John Palewicz called the meeting to order at 8:33 a.m.
2. Roll Call: Committee Members Present: John Palewicz, Duncan Griffin, Freeman Fong, Steve Tatge, Rob Stephenson;  
Committee Members Absent: Daniel Williams, Steve Goldblatt, Ed Schwartz (resigned), Richard Prentke (resigned);  
Board Members Present: Jill Geary, Eden Mack;  
Staff Present: Flip Herndon, Richard Best, Eric Becker, Melissa Coan, Mike McBee, Lucy Morello, Wendi Abella;  
Staff Absent: Becky Asencio, Mike Skutack.
3. Committee members unanimously accepted the proposed agenda.
4. Committee members were unable to approve the May 11, 2018 meeting minutes due to the lack of a quorum of the members present.
5. John Palewicz stated with the recent resignations of Richard Prentke and Ed Schwartz, the committee is down to seven members and the charter requires six members to be present to constitute a quorum. Mr. Palewicz also noted the charter requires eleven members and questioned SPS as to what the next steps are and time frame to go through the public process to refresh the BEX/BTA Oversight Committee with new members.  
Richard Best noted he and Flip Herndon planned to reach out to the Community Relations Department to facilitate an outreach program to try to solicit potential members to submit applications to participate on the BEX/BTA Oversight Committee.  
John Palewicz commented the first step is solicitation by public announcement and asked when will that be ready to send out.  
Eden Mack said the process laid out in the Charter is to reach out broadly and the Board has started the process of conversation of what that looks like. She anticipates the solicitation should be ready in the next few weeks and will be open for a period of two weeks to a month, followed by selection of the new committee members.  
Flip Herndon noted there is no meeting in August so hopefully we will complete selection of the new members prior to the September meeting.  
Richard Best noted that John Palewicz is to designate who of the existing members will serve two and four-year terms. John Palewicz to provide Flip Herndon with the term list.  
Director Mack noted applications for the Facilities Master Plan Task Force just closed and they will soon be selecting members and there may be some overlap and interest as a result.

#### **Budget Update (Melissa Coan/Richard Best)**

1. Melissa Coan reviewed the BEX IV Program Cost Summary (Activity through April 30, 2018) and the BEX IV Budget Transfer/Changes Log.
2. Melissa Coan pointed out some of the changes to the report as discussed at the last meeting. She also noted that she and Richard Best met and discussed methodology of forecasting and are continuing to work to finalize those details.

3. Steve Tatge stated he appreciates the progress on the report but projections still show forecasting the amount of the actual budget in many areas.
4. Melissa Coan reviewed the BTA IV Budget Summary (through April 30, 2018). She pointed out distressed school dollars have been coming in. She noted that the District expends local dollars first and then seeks reimbursement from the State of Washington. Richard Best suggested distressed school projects be tracked separately from BTA IV projects. Melissa noted she will add a new row to the BTA IV report that identifies the distressed school projects and funds appropriated.
5. Duncan Griffin noted the additions are major additions and inquired if they are multi-story. Richard Best confirmed that they are multi-story additions and Flip Herndon noted most of the sites are tight sites and consideration is being given to footprint and impacting as little as possible exterior play space for students. He noted that the additions are a better alternative than the placement of portables and a more efficient use of the space.
6. Duncan Griffin pointed out all school designs should have an expansion base that allows an addition as conditions indicate.

#### **Project Updates (Richard Best)**

1. Richard Best gave a brief update on the projects under construction. He noted Loyal Heights and E. C. Hughes are nearing achieving substantial completion and both schools will open Fall 2018. Daniel Bagley will be the last major BEX IV project to bid in April or May of 2019. He also noted that staff are making efforts to closeout projects that opened in both Fall 2016 and Fall 2017.

#### **Meeting Re-cap and Next Meeting Agenda Items (John Palewicz)**

1. The next meeting will be on July 13, 2018, at JSCEE Room 2750 and include a presentation of the status of the BEX V capital levy.

#### **Loyal Heights Team Presentation (Eric Becker/Connie Myers)**

1. Eric Becker thanked everyone for coming. He provided an overview of the project timeline. He acknowledged the efforts of all involved on the project including Heery International, BLRB Architects and Skanska. He introduced Connie Myers, SPS project manager.
2. Connie Myers introduced the construction team. Ms. Myers provided a narration for a short presentation of aerial photographs showing the progression of the project from start to finish.
3. Lee Fenton, Principal with BLRB Architects provided a brief overview of the building design and the options they considered to minimize the impact of the project to the site/playground.
4. Mike McBee, SPS Mechanical, Electrical, Plumbing (MEP) Coordinator discussed the mechanical systems installed in the building. He provided a briefing concerning how the geothermal well system will operate and the efficiency of the water source heat pumps to heat classrooms. He noted that the historical nature of the building posed some problems that he believes have been successfully addressed (i.e. thermal envelope).
5. Brian Urban, Project Executive with Skanska talked about the project schedule and highlighted their relationship building with the community early in the project and their efforts to be sensitive to the neighborhood.
6. Eric Becker concluded the presentation and those present split into two groups to tour the renovated school.

#### **Adjournment (John Palewicz)**

1. John Palewicz adjourned the meeting at 9:33 a.m. to begin the school tour.