

Minutes of Instructional Materials Committee, September 10, 2018

**Present:**

MaryMargaret Welch, Science Program Manager

Kyle Kinoshita, Chief of Curriculum, Assessments, and Instruction

Marian Royal, Instructional Materials Committee, Chair

Andrea Young, Instructional Materials Committee

Pamela Ivezic, Parent Representative

**Present by video link:**

Bethany Sjoberg, Assistant Principal, Hamilton International Middle School

Erin Taylor, Parent Representative (Elementary & Middle School)

**Today's agenda was to approve the review and approve:**

- Draft of the selection criteria
- Adoption timeline
- Communications plan and timeline
- Race & equity analysis tool

MaryMargaret Welch distributed copies of the selection criteria. She talked about Ed Reports and how they were used in the process, as well as how the criteria they decided on aligns with both state standards and Seattle Public Schools board policy. She reported that each category of the selection criteria was voted on by the adoption committee and a majority vote was taken to decide on each category. She talked about the importance of assessments in the new adoption, as well as inclusive practices and evaluation of biased content. Pam Ivezic motioned to approve the draft selection criteria with edits discussed in the meeting, and Andrea Young seconded. The selection criteria was approved unanimously by the other IMC members present.

Discussion of the timeline and communications plan ensued, and copy edits were made. Pam moved to approve the communications plan as presented with edits, and Kyle Kinoshita seconded. The plans were unanimously approved.

Time and date of the next IMC meeting planned for Tuesday 10/16/2018 at 5:30 pm.

Submitted by Andrea C. Young, IMC Member