

Minutes of Instructional Materials Committee, October 16, 2018

Present:

Marian Royal, Instructional Materials Committee, Chair

Andrea Young, Instructional Materials Committee member

Kyle Kinoshita, Chief of Curriculum, Assessments, and Instruction

Liz Ebersole, Parent Representative

Pamela Ivezic, Parent Representative

MaryMargaret Welch, Science Program Manager

Jay (Jeremy) Waltmunson, representing Michele Anciaux Aoki/Spanish adoption coordinator

Present by video link:

Erin Taylor, Parent Representative

- **Review amended Spanish adoption timeline and adoption committee membership**

The committee recapped that the amended Spanish adoption timeline and committee membership was sent out via email the week before. Kyle moved (via email) to approve both, Andrea seconded, 4 votes were counted, and the motion passed.

The instructional materials committee advised Jay (and Michele) to notify applicants that they are now members of the adoption committee and let us know when the first meeting is scheduled.

The RFI is due October 23rd, and the RFP goes out after that.

Jay said he and Michele are reaching out to as many Spanish teachers in the district as they can, for conversation and listening sessions.

- **Review High School Science adoption committee membership**

Mary Margaret Welch informed the instructional materials committee that she was successful in recruiting 3 students to the high school science adoption committee, and they are all ethnic minorities.

A motion was made by Liz to accept the family and community adoption committee members as presented with the caveat that they would try to recruit more candidates. Pam seconded, and all present voted yes. The motion passed.

The committee then discussed the teacher and staff member candidates for the high school science adoption committee and Liz moved to accept the candidates with the caveats:

1. 1 of 3 Ballard HS candidates would have to drop out (by consensus among those candidates)
2. More members may be added at a later date

Pam seconded and all members present voted yes. The motion passed.

Liz then made a motion to accept the student member candidates, Pam Seconded, and all present voted yes. The motion passed.

- K-8 adoption update

The RFI process is in motion, and there are 11 elementary candidates and 10 middle school candidates. The K-8 adoption committee is scheduled to meet Saturday, October 17, and the high school adoption committee is scheduled to meet Saturday, October 24.

The materials will go on display by the end of October.

Submitted by Andrea C. Young, IMC Member

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